



06/25/09









U.S. DEPARTMENT OF THE INTERIOR
 ASSISTANT SECRETARY OF INDIAN AFFAIRS
BUREAU OF INDIAN EDUCATION
 PROMOTIONAL OPPORTUNITIES BULLETIN






HUMAN RESOURCES OFFICE - BIE
 1011 Indian School Road NW, 1st Floor, Suite 150, Albuquerque, NM 87104
Telephone: (505) 563-5304
 Job seekers can view jobs announcements on USAJOBS at <http://www.usajobs.gov/>

Area of consideration: Government-Wide/Indian Preference Eligibles/Current Status Employees
 or Former Employees with Reinstatement Eligibility (unless otherwise stated)

| Announcement No. | Position/Location | Opening Date | Closing Date | Certificate Issued | REMARKS |
|----------------------------|--|--------------|-------------------|--------------------|---------|
| BIE 08/14-02 ADD West | Program Support Assistant (OA), GS-0303-05/06/07, Department of Interior, Assistant Secretary – Indian Affairs, Bureau of Indian Education, Deputy Director, School Operations, Associate Deputy Director, West, WA/OR Education Line Office, (DS: Seattle, WA) | 03/21/08 | Open Until Filled | 04/20/09 | |
| BIE 08/17-04 ADD Navajo | Program Specialist (Contracts/Grants), GS-0301-11/12, Department of Interior, Assistant Secretary – Indian Affairs, Bureau of Indian Education, Deputy Director, School Operations, Associate Deputy Director, Navajo, AZ Navajo South Education Line Office, Albuquerque, NM, (DS: Ft. Defiance, AZ) | 10/24/08 | Open Until Filled | 05/08/09 | |
| BIE 08/30-03 | Education Program Specialist (FOCUS), GS-1720-12/13, Department of Interior, Assistant Secretary – Indian Affairs, Bureau of Indian Education, Division of Performance and Accountability, Early Childhood Programs, (DS: Albuquerque, NM) | 09/17/08 | 10/15/08 | | On Hold |
| BIE 08/32 | Program Analyst, GS-0343-09/11 (2-Positions), Department of Interior, Assistant Secretary – Indian Affairs, Bureau of Indian Education, Deputy Director, School Operations, Assistant Deputy Director, Administration, Administrative Operations – Budget, (DS: Albuquerque, NM) | 04/18/08 | 05/02/08 | 01/09/09 | |
| BIE 08/38-03 ADD Navajo | Education Program Specialist (Monitoring), GS-1720-12/13, (More than 1 position to be filled) Department of Interior, Assistant Secretary – Indian Affairs, Bureau of Indian Education, Deputy Director, School Operations, Associate Deputy Director, Navajo, (DS: Ft. Defiance/Gallup, NM) | 01/14/09 | 02/13/09 | 05/11/08 | |
| BIE 08/39-02 ADD West | Education Program Specialist (School Improvement Programs), GS-1720-13, Department of Interior, Assistant Secretary – Indian Affairs, Bureau of Indian Education, Deputy Director, School Operations, Associate Deputy Director, West, (DS: Albuquerque, NM) | 01/23/09 | 02/23/09 | 05/07/09 | On Hold |

| Announcement No. | Position/Location | Opening Date | Closing Date | Certificate Issued | REMARKS |
|-------------------------|---|--------------|--------------|--------------------|--|
| BIE 08/42 | Administrative Analyst, GS-0301-09/11/12, Department of Interior, Assistant Secretary – Indian Affairs, Bureau of Indian Education, Deputy Director, School Operations, Assistant Deputy Director, Administration, Administrative Operations – Finance (DS: Albuquerque, NM) | 05/28/08 | 06/18/08 | 01/09/09 | |
| BIE 08/70-03 | Program Support Assistant (OA), GS-0303-04/05/06/07, Department of Interior, Assistant Secretary – Indian Affairs, Bureau of Indian Education, Division of Performance & Accountability, Safe & Secure Schools & Residential Life Programs, (DS: Albuquerque, NM) | 02/23/09 | 03/02/09 | 04/16/09 | Tentative Selection |
| BIE 08/74 ADD Navajo | Education Program Specialist (Reading Coordinator), GS-1720-12/13, Department of Interior, Assistant Secretary – Indian Affairs, Bureau of Indian Education, Deputy Director, School Operations, Associate Deputy Director, Navajo, NM Navajo South Education Line Office (DS: Gallup, NM) | 11/21/08 | 01/02/09 | 04/03/09 | |
| BIE 08/75 ADD Navajo | Education Program Specialist (Reading Coordinator), GS-1720-12/13, Department of Interior, Assistant Secretary – Indian Affairs, Bureau of Indian Education, Deputy Director, School Operations, Associate Deputy Director, Navajo, NM Navajo Central Education Line Office (DS: Crownpoint, NM) | 11/21/08 | 01/02/09 | 04/03/09 | |
| BIE 08/78 ADD Navajo | Education Program Specialist (Reading Coordinator), GS-1720-12/13, Department of Interior, Assistant Secretary – Indian Affairs, Bureau of Indian Education, Deputy Director, School Operations, Associate Deputy Director, Navajo, AZ Navajo Central Education Line Office (DS: Chinle, AZ) | 11/21/08 | 01/02/09 | 04/03/09 | |
| BIE 08/79 ADD Navajo | Education Program Specialist (Reading Coordinator), GS-1720-12/13, Department of Interior, Assistant Secretary – Indian Affairs, Bureau of Indian Education, Deputy Director, School Operations, Associate Deputy Director, Navajo, AZ Navajo South Education Line Office (DS: Ft. Defiance, AZ) | 11/21/08 | 01/02/09 | 04/03/09 | |
| BIE 08/84 ADD Navajo | Administrative Support Specialist, GS-0301-07/09/11, Department of Interior, Assistant Secretary – Indian Affairs, Bureau of Indian Education, Associate Deputy Director, Navajo, NM Navajo South Education Line Office (DS: Gallup, NM) | 03/25/09 | 04/15/09 | 05/19/09 | |
| BIE 09/02 | Administrative Support Specialist, GS-0301-07/09/11, IE06126, Department of Interior, Assistant Secretary – Indian Affairs, Bureau of Indian Education, Deputy Director, School Operations, Associate Deputy Director, Navajo, NM Navajo Central Education Line Office, (DS: Crownpoint, NM) | 03/25/09 | 04/15/09 | 05/29/09 | Tentative Selection |
| BIE 09/03-02 | Education Program Specialist, GS-1720-12/13, (2 Positions) IE00258, IE00259, Department of Interior, Assistant Secretary – Indian Affairs, Bureau of Indian Education, Division of Performance & Accountability, Special Education Programs, (DS: Albuquerque, NM) | 04/27/09 | 05/01/09 | 05/06/09 | 1 Selection: Katherine A. Campbell 1 Tentative Selection |

| Announcement No. | Position/Location | Opening Date | Closing Date | Certificate Issued | REMARKS |
|---|--|--------------|--------------|--------------------|---|
| BIE 09/07 USAJOBS Vacancy ID# 245924 | Administrative Support Specialist, GS-0301-07/09/11, IE01216, Department of Interior, Assistant Secretary – Indian Affairs, Bureau of Indian Education, Deputy Director, School Operations, Associate Deputy Director, West, WA/OR Education Line Office, (DS: Seattle, WA) | 03/13/09 | 04/13/09 | 05/01/09 |  |
| BIE 09/08 | Education Program Administrator, GS-1710-13, Department of Interior, Assistant Secretary – Indian Affairs, Bureau of Indian Education, Deputy Director, School Operations, Associate Deputy Director, East, Crow Creek/Lower Brule Education Line Office, (DS: Lower Brule, SD) | 03/25/09 | 04/15/09 | 04/30/09 | Tentative Selection |
| BIE 09/09 USAJOBS Vacancy ID# 248030 | Workforce Development Specialist, GS-0301-07/09/11, IE00505, Department of Interior, Assistant Secretary – Indian Affairs, Bureau of Indian Education, Deputy Director, School Operations, (DS: Albuquerque, NM) | 04/29/09 | 05/20/09 | 05/28/09 |  |
| BIE 09/10 USAJOBS Vacancy ID# 257049 | Special Assistant, GS-0301-14/15, IE00503, Department of Interior, Assistant Secretary – Indian Affairs, Bureau of Indian Education, Deputy Director, School Operations, (DS: Albuquerque, NM) | 04/29/09 | 05/20/09 | 05/29/09 |  |
| BIE 09/11 | Education Program Specialist (Reading Coordinator), GS-1720-12/13, Term (NTE 2 years)/Full-time, Department of Interior, Assistant Secretary – Indian Affairs, Bureau of Indian Education, Deputy Director, School Operations, Associate Deputy Director, Navajo, AZ Navajo North Education Line Office (DS: Tuba City, AZ) | 05/06/09 | 06/05/09 | | |
| BIE 09/12 ADD Navajo USAJOBS Vacancy ID# 258573 | Education Program Administrator, GS-1710-15, Department of Interior, Assistant Secretary – Indian Affairs, Bureau of Indian Education, Deputy Director, School Operations, Associate Deputy Director, Navajo, NM Navajo South Education Line Office, Albuquerque, NM, (DS: Gallup, NM) | 05/06/09 | 05/29/09 | |  |
| BIE 09/14 USAJOBS Vacancy ID# 259581 | Human Resources Assistant (OA), GS-0203-06/07, 2400427, Department of Interior, Assistant Secretary – Indian Affairs, Deputy Assistant Secretary – Management, Office of Human Capital Management/HR Operations, Human Resources Office – BIE, Recruitment and Placement – Title 5 (DS: Albuquerque, NM) | 05/12/09 | 05/26/09 | |  |
| BIE 09/15 USAJOBS Vacancy ID# 260316 | Human Resources Assistant (R&P), GS-0203-06/07, 2400426, Department of Interior, Assistant Secretary – Indian Affairs, Deputy Assistant Secretary – Management, Office of Human Capital Management/HR Operations, Human Resources Office – BIE, Recruitment and Placement (DS: Albuquerque, NM) | 05/14/09 | 05/29/09 | |  |
| BIE 09/16 USAJOBS Vacancy ID# 260465 | Human Resources Assistant (OA), GS-0203-05, 2400432, Department of Interior, Assistant Secretary – Indian Affairs, Deputy Assistant Secretary – Management, Office of Human Capital Management/HR Operations, Human Resources Office – BIE, Recruitment and Placement (DS: Albuquerque, NM) | 05/15/09 | 05/29/09 | 06/11/09 |  |

| Announcement No. | Position/Location | Opening Date | Closing Date | Certificate Issued | REMARKS |
|---|--|--------------|--------------|--------------------|---|
| BIE 09/17 USAJOBS Vacancy ID# 260690 | Human Resources Specialist, GS-0201-07/09, 2400406, Department of Interior, Assistant Secretary – Indian Affairs, Deputy Assistant Secretary – Management, Office of Human Capital Management/HR Operations, Human Resources Office – BIE, (DS: Albuquerque, NM) | 05/15/09 | 06/05/09 | 06/12/09 |  |
| BIE 09/19 USAJOBS Vacancy ID# 261770 | Secretary (OA), GS-0318-07/08/09, IE00501, Department of Interior, Assistant Secretary – Indian Affairs, Bureau of Indian Education, Deputy Director, School Operations, (DS: Albuquerque, NM) | 05/28/09 | 06/18/09 | |  |
| BIE 09/20 USAJOBS Vacancy ID# 263294 | Special Assistant, GS-0301-14/15, IE06002, Department of Interior, Assistant Secretary – Indian Affairs, Bureau of Indian Education, Deputy Director, School Operations, (DS: Window Rock, AZ) | 06/02/09 | 06/23/09 | |  |
| BIE 09/21 USAJOBS Vacancy ID# 264077 | Administrative Specialist, GS-0301-11/12, (2 positions), IE00626, IE00645, Department of Interior, Assistant Secretary – Indian Affairs, Bureau of Indian Education, Deputy Director, School Operations, Assistant Deputy Director, Administration, Administrative Operations-Budget/Finance, (DS: Albuquerque, NM) | 06/04/09 | 06/18/09 | |  |
| BIE 09/22 USAJOBS Vacancy ID# 264168 | Program Specialist, GS-0301-11/12, IE06125, Department of Interior, Assistant Secretary – Indian Affairs, Bureau of Indian Education, Deputy Director, School Operations, Associate Deputy Director, Navajo, NM Navajo Central Education Line Office, (DS: Crownpoint, NM) | 06/04/09 | 06/25/09 | |  |
| *** Applicant Supply File *** | | | | | |
| <i>Applications are being accepted for these announcements, but actual vacancies may not exist at this time. Certificates will be established on an as-needed basis to fill vacancies and those applications on file at the time will be considered.</i> | | | | | |
| BIE ASF-09-01 | Office Automation Clerk/Assistant, GS-0326-02/03/04/05, (Temporary/Permanent Positions), Bureau of Indian Affairs, Human Resources Office - BIE, Duty Stations: Washington, DC or Albuquerque, NM | 01/02/09 | 12/31/09 | | |