

Follow-up Letter to
Law Enforcement Services

Appendix J



United States Department of the Interior

BUREAU OF INDIAN AFFAIRS

Office of Indian Education Programs
Human Resources Office
P.O. Box 769
Albuquerque, New Mexico 87103

IN REPLY REFER TO:

[DATE]

**[Complete mailing address for
Law Enforcement Agency
to which the SCAN Report was submitted]**

A Suspected Child Abuse/Neglect (SCAN) Report was submitted to your agency on **[Date of Report]** regarding an incident at [name school/duty location]. We are conducting a follow-up on the SCAN Report submission. The following is information to assist you with locating the report:

NAME of ALLEGED OFFENDER:

NAME of VICTIM:

POLICE REPORT NO.:

LAW ENFORCEMENT POINT of CONTACT:

If NO action has been taken at this time, please check → []

If there IS action being taken as a result of the SCAN Report we submitted, please provide details of the record below, including the action taken by your office, and the court that could provide more information.

DATE	Action Taken	COURT

Please have the person from your organization who conducted the records check sign below.

DATE	NAME & SIGNATURE	TITLE/Telephone Number

This request is consistent with the requirements derived from one or more of the following regulations: 42 United States Code (U.S.C.) 13041; 13031; and 25 U.S.C. 3203.

Thank you for your assistance. Please forward the results of your records search to my attention, FAX: [Indicate school/agency fax number] or [Indicate school/agency address]. Questions can be directed to [Indicate point of contact name and telephone number.]

[Signature]